



Tenancy Application Form

Please complete this application thoroughly in order for our office to process your application as soon as possible.
Please take note of the following:

- Application must be accompanied by a copy of the required documents (see attached)
- Separate application is required for all applicants over 18 years of age
- If your application is successful, you will be required to pay the rental bond and two weeks rent into our Trust Account via EFT.
- Please email your complete application to vanni@loveproperty.com.au or fax to +61 2 8217 9393

PROPERTY DETAILS

What is the address of the property you would like to rent?

Property Rental Lease commencement date Lease term?

\$	Weekly / Fortnightly / Monthly	/ /	Years / Months
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How many tenants will occupy the property?

	Adults		Children		Ages of Children
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PERSONAL DETAILS

Title Surname Given Name/s

MR / MRS / MS / MISS / OTHER		
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Date of birth Driver's licence number Driver's licence expiry date Driver's licence state

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Passport no. Passport country

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Home phone no. Mobile phone no. Email address

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Current address?

APPLICANT HISTORY

How long have you lived at your current address? Why are you leaving this address?

Years	Months	
-------	--------	--

Landlord/Agent details Phone number Weekly Rent Paid

		\$
--	--	----

What was your previous residential address?

How long did you live at this address Was bond refunded in full? If not, why?

Years	Months	
-------	--------	--

Landlord/Agent details Phone number Weekly Rent Paid

		\$
--	--	----

EMPLOYMENT HISTORY

What is your occupation?

Full time / Part time / Casual

--	--

Employer's name (or accountant if self employed or institution if student)

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Employer's address

Phone no.

--	--

Contact name

Length of employment

Net income

		\$	week/month/year
--	--	----	-----------------

CONTACTS / REFERENCES

Please provide a contact in case of emergency

Surname

Given name

--	--

Relationship to you

Phone no.

--	--

Please provide 2 personal references (not related to you)

1. Surname

Given name

--	--

Relationship to you

Phone no.

--	--

2. Surname

Given name

--	--

Relationship to you

Phone no.

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OTHER INFORMATION

Please provide details of any pets

Breed/type

Council registration no.

1.	
2.	

Do you smoke?

YES / NO

Emergency Contact

Surname

Given name

--	--

Relationship to you

Phone no.

--	--

Mobile number

Email

--	--

Reference Check

DISCLOSURE

I understand that Love Property (Agent) may conduct a reference check on myself and the company whose name appears on the lease. I authorise this Agent to seek any information about me, or the company, for the purpose of the check and I acknowledge that such information may be kept and recorded by Love Property.

I accept that if I, or the company whose name appears on the lease are currently listed on any databases as a defaulter, this Agent/Landlord has the authority to reject my application.

I understand that I am under no obligation to sign this consent form, but that failure to do so may result in my application being refused.

I acknowledge that if I default on my tenancy/rental obligations in future, which means in breach of my contract / lease agreement for residential or commercial property and/or in accordance with the current legislation, I and the company whose name appears on the lease may be listed with Love Property until such time as the problem giving rise to the listing is resolved to the satisfaction of the Agent/Landlord or in accordance with the new regulations. The same applies to me if I am a Commercial Tenant and or Holiday Tenant and in breach of my contract whatever the stipulations are within that contract with the said agency.

Furthermore I authorise Love Property to contact my employers past and present to confirm my employment history and my previous Landlord/Agency to verify details of my tenancy. I also authorise the Agent to contact two personal referees to establish my identification/location and concede that those referees have given permission for me to use them. I recognise that my photo id may be scanned onto Love Property database for absolute identification.

I, the tenant, do acknowledge that information provided to Love Property by these authorities given by me may be available to: a) Real Estate Agents, Landlords, Trades Persons, Emergency Contacts, Housing NSW, Compass Housing, Video Stores, Dentists to assist them in evaluating applications, for the purpose of managing the property and requirement of the tenant/s during their tenure with this agency and b) Real Estate Agents, Landlords, Dentists, Video stores, Banks, Utility companies, Commercial Agents, organisations or any other members for the reason of locating me for any lawful purpose and I hereby consent to such use and disclosure of that information for that reason.

Should this Agent transfer its agency business to another agent, I consent to the new agent (and any further person to whom that business may be transferred) taking any step which the former agent could have taken. (If more than one applicant, "I" means "We" in this form).

"I have read and I understand the above information"

name

signature

date

Love Property adheres strictly to the requirements of the Privacy Laws and therefore does not use the information supplied by the tenant for advertising purposes. Love Property may be contacted at the address below during business hours regarding any records kept concerning you. To validate and correct inaccurate information we require a signed Personal Disclosure form and photo id.



Application

I apply for approval to rent the premises referred to in this form. I acknowledge that my application will be referred to the landlord of the property for their approval and if the application is approved, a Residential Tenancy Agreement for the premises will be prepared.

I declare that I'm not bankrupt or an undischarged bankrupt and that the information provided by me is true and correct. I have inspected the premises and wish to apply for tenancy of the premises for a period of months at a rental of \$ per week.

Statement of Costs

rental bond	\$
2 weeks rent in advance	\$
TOTAL	\$

If a holding fee is being paid on the property, the following conditions apply:

- A holding fee will only be accepted once an application has been approved by the landlord.
- The holding fee of \$, is equivalent to one week's rent to reserve the premises in favour of you for the period of seven days.
- That during this period, the premises will not be reserved for any other applicant, nor will a holding fee be received from any other applicant.
- The holding fee will be paid towards the initial rent for the premises.
- Should the applicant decide not to proceed, the landlord may retain the full amount of the holding deposit.
- The holding fee will be banked into Love Property Trust Account and any refund given will be way of EFT.

Love Property, acting for the landlord of the premises, acknowledges receipt of the above application and the accompanying holding fee and agree:

- To reserve the premises for a period in accordance with the conditions stated above.
- To prepare a Residential Tenancy Agreement for the premises.

applicant's signature

date

agent's signature

date

Moving home has never been easier

Connectnow is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the connectnow service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 554 323 to ensure your services can be addressed by the required date.

DECLARATION AND EXECUTION/PRIVACY NOTICE: By signing this application and ticking the 'YES' box below, I: consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint, by viewing connectnow's Privacy Policy at www.connectnow.com.au or contacting their Privacy Officer at info@connectnow.com.au; understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting info@connectnow.com.au; understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.

Yes, I consent to connectnow contacting me to organise my move home services and other products and services to suit my home or lifestyle needs.

Signature: _____ Date: _____ REA 8193



Identification check

Prior to any tenancy application being considered, each applicant is required to produce 100 points of sufficient identification. A separate application form must be completed for each resident over the age of 18 years.

Documents:

Points per document

Passport	70
Drivers Licence/Proof of age card/Student Card	40
Tenancy Ledger or 2 pay Slips	25
Car registration certificate, Rates notice, Credit/Bank statement,	25
Telephone account, Electricity account or Gas account	25

If possible, please also supply:

- Complete history rental ledger or last 5 rent receipts or Council rates/water rates notices
- Two written references

Tenancy applicants please note that Love Property is a member of TICA Default Control System (a division of Tenancy Centre Australasia Holdings Pty. Ltd.)

Office Use Only

Employment details confirmed	Yes/No
Previous agent/landlord confirmed	Yes/No
100 point ID check completed	Yes/No
TICA check completed	Yes/No
Landlord contacted	Yes/No
Accepted	Yes/No

TICA Check details

Results: